



BOROUGH OF COLLINGDALE

POLICE DEPARTMENT

MUNICIPAL BUILDING
 P.O. BOX 1524
 800 MAC DADE BOULEVARD
 COLLINGDALE, PA
 19023-8524
 610/586-0502 FAX:
 610/586-0340

HON. JOSEPH CIAVERALLI
Mayor
 KENNETH FELKER
Chief of Police

VACATION REPORT/BUILDING CHECK

Name _____ Address _____

Cell Phone _____ Alt. Number _____

Departure Date _____ Return _____

Destination _____

Emergency Contact and phone number _____

We suggest the following:

- Stop all deliveries including mail and online purchases.
- Make sure all windows and doors are locked.
- Leave a light on a timer on different floors set a different times.
- Do not post your location on social media.
- Bring in any lawn furniture or tools that can be used to break in.

Lights on timer: Yes / No

Vehicles on the street: License Plate _____ Make _____

Officer Checks:

Date	Time	Officer	Date	Time	Officer
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____