

COLLINGDALE BOROUGH

COUNCIL MEETING



Tuesday, May 7th, 2024, 7:30 pm

AGENDA

**THIS IS A IN-PERSON MEETING AT 7:30 P.M. AT THE COLLINGDALE COMMUNITY CENTER
LOWER LEVEL, 800 MACDADE BOULEVARD, COLLINGDALE, PA 19023**

1. Call Meeting to Order by President Ryan Hastings
2. Pledge of Allegiance lead by Mayor Donna Matteo Spadea
3. Roll Call by Council President Hastings:
 - 1) Council Member Williams,
 - 2) Council Member Cotton,
 - 3) Council Member Coffee,
 - 4) Council Member Zane,
 - 5) Councilman David Lee Robinson,
 - 6) Vice President Calhoun,
 - 7) President Hastings,
 - 8) Mayor Matteo Spadea

Others Present: Solicitor Peter Amuso, Engineer Michael Kozlowski

4. Motion to open the meeting to hear Public Comments, with 3-minute limit per person.
Motion: Second: Approved: Y/N
5. Motion to return to the order of Business.
Motion: Second: Approved: Y/N
6. Engineer's Report by Michael Kozlowski of Stantec

Council Committee Reports:

1. Finance, Administration, Technology, HR & Library Report by Council Member Williams
2. Health, Code Enforcement, & Zoning Report by Council Member Williams
3. Highway & Sanitation Report by Vice President Calhoun
4. Parks & Recreation Report by Council Member Cotton
5. Properties, Utilities, & Planning Report by Councilman David Lee Robinson
6. Public Safety, & Emergency Services Report by Councilman David Lee Robinson
7. State of Collingdale, with Public Announcements by Mayor Donna Matteo Sapdea
8. Solicitor report by Peter Amuso
9. Council President Public Announcements and comments.

New Business:

1. **Motion to Accept resignation of Officer Richers. Last day May 15th .**
Motion: Second: Approved: Y/N
2. **Motion to Approve Resolution 2024-16 County Liquid Fuels Tax Fund for \$7,668.00**
Motion: Second: Approved: Y/N
3. **Motion to Approve Resolution 2024-17 Pusey Run Flood Mitigation Grant Application.**
Motion: Second: Approved: Y/N
4. **Motion to Accept Fiduciary Liability insurance renewal proposal from AJ Gallagher. Cost: \$4,422.00**
Motion: Second: Approved: Y/N
5. **Motion to Approve reimbursement of Act 120 Police Academy for Officer 33. This qualifies for reimbursement to the borough from PCCD Grant. Cost: \$5,606.00**
Motion: Second: Approved: Y/N
6. **Motion to Approve Air Conditioning repair and maintenance for Community Center Camelot side of the building and Municipal office by GM Mechanical. Cost: \$625.00**
Motion: Second: Approved: Y/N
7. **Motion to Approve Street Sweeper Repair and service Cost: \$9,172.95 from Solid Waste Fund**
Motion: Second: Approved: Y/N
8. **Motion to Approve opening the sealed bid process for the procurement process for Court Building Court Rooms HVAC system replacement.**
Motion: Second: Approved: Y/N
9. **Motion to Approve Preventive Maintenance contract for 20 AC units of the Community Center Complex. By GM Mechanical Cost Estimate: \$6,500.00**
Motion: Second: Approved: Y/N
10. **Motion to Approve annual Backflow test performed by GM Mechanical at the borough owned properties. Collingdale Park, Community Center Complex including garages. Cost: \$325.00**
Motion: Second: Approved: Y/N
11. **Motion to Approve Tree Removal at 403 Roberta Ave (EXTREME HAZARD) by Executive Tree Care Cost Estimate: \$4,000.00**
Motion: Second: Approved: Y/N
12. **Motion to Approve Tree Removal at 321 / 323 Jackson Ave (EXTREME HAZARD) by Executive Tree Care Cost Estimate: \$9,000.00**
Motion: Second: Approved: Y/N
13. **Motion to Approve Issuing fines and liens to the property owners of 321 Jackson Ave and 323 Jackson Ave for tree Removal at 321 / 323 Jackson Ave. Tree is a extreme hazard.**
Motion: Second: Approved: Y/N
14. **Motion to Approve Bond limit for the following Borough officials Treasurer, Tax Collector and Borough Manager, as requirement of Pennsylvania State Agencies.**
Motion: Second: Approved: Y/N
15. **Motion to reschedule June 4th Council Public meeting to June 18th due to PSAB Conference.**
Motion: Second: Approved: Y/N
16. **Motion to Appoint Voting Delegate to PSAB conference 2024.**
Motion: Second: Approved: Y/N
17. **Motion to Appoint Voting Alternative Delegate to PSAB conference 2024.**
Motion: Second: Approved: Y/N
18. **Motion to Approve transfer of funds for repayment of tax anticipation loan for \$350,000 back to High School rehab fund. \$110,000 from General Fund. \$240,000 from Solid Waste Fund.**
Motion: Second: Approved: Y/N

Facilities and Fields Rentals

1. **Motion to Approve field rental for Jared Morris for Collingdale Park Baseball field. Requested dates Wednesday's May 15th to July 10th. 5:45pm to 8pm Deposit is paid. Charge \$400.00 Pending proof of insurance.**

Motion: Second: Approved: Y/N

2. **Motion to Approve field rental for Samantha Schmiett for Collingdale Park Pavilion. Requested for May 18th 10am to 5pm. Deposit is paid. Charge \$400.00**

Motion: Second: Approved: Y/N

3. **Motion to Approve field rental for First Baptist Church of Collingdale for the following dates times and locations.**

i. Westmont Drive Park 5pm to 8:30pm

- 1. Tuesday, July 9th
2. Thursday, July 11th**

ii. Collingdale Park Parking Lot 5pm to 8:30pm

- 1. Tuesday, July 16th
2. Thursday July 18th**

iii. Pusey Ave Park 5pm to 8:30pm

- 1. Tuesday July 23rd
2. Thursday July 25th**

Charge \$1,200.00 plus \$300 deposit. Insurance received.

Motion: Second: Approved: Y/N

Old Business:

- 1. Update on Borough Manager Search from Borough Manager Search Committee members.**
- 2. 2024 Road Program – Safety and Traffic Calming Initiatives - Discussion**
- 3. Pusey Ave. Park: Basketball Court Renovation Project – Discussion**
- 4. Council discussion on Use and Occupancy ordinances for Borough of Collingdale.**
- 5. Council discussion on Short-Term rental ordinance in Collingdale.**
- 6. Council discussion on Sober Living regulations and group living ordinances in Collingdale.**
- 7. Council discussion on Fire inspections ordinance for commercial properties in Collingdale.**

Motion to Adjourn the Meeting:

Motion: Second:

Adjournment.